

## By-name list consent form and collection notice

### Who are we and what are we collecting

Australian Alliance to End Homelessness Ltd (ABN 52 163 151 808) (**AAEH**, or **our**, **us** or **we**) are collecting your 'personal information', including 'sensitive information' and 'health information' (as defined in the Privacy Act 1988) (Cth)), relating to your housing and related support needs (**your information**).

### The purposes of collection and who do we disclose your information to

We collect your information in order to:

- a. record, store and manage your information on the by-name list (**BNL**) in the AAEH AtoZ database to monitor your housing, health and support service needs;
- b. help facilitate you in access to housing, health and support services;
- c. share your information with entities including homelessness, housing and health service providers (e.g. Department of Communities – Housing, Health Service Providers) (our **partners**) for the sole purpose in assisting your access to housing and support services; and
- d. collate information to inform government, non-government agencies, research and the broader community about the needs of people experiencing homelessness in a way that does not identify you.

### Whether our collection is required by law and the consequences if personal information is not collected

Our collection of your information is not required by law. You may withhold consent for your information to be collected on the BNL shared as described above or to a specific entity, and you may withdraw your consent at any time.

If you do not provide, or if you withdraw, your consent, you will still be able to access the services you currently receive. However, our partners may not be able to gain a full understanding of your needs, and you may be required to provide the same information about yourself to multiple partners.

### Length of time information is retained

In accordance with South Australian privacy laws, personal information collected by agencies for the purpose of supporting people throughout their experience of homelessness is required to be kept for 7 years.

Your information will be retained for 7 years from the date your information was last updated or accessed by an AAEH partner, unless you have withdrawn your consent.

For Aboriginal and Torres Strait Islander People, records are required to be kept indefinitely.

### Information about our Privacy

AAEH's privacy policy, accessible at [www.aeah.org.au/privacy](http://www.aeah.org.au/privacy), provides you information on how to access, correct, or delete your information, and how to lodge a complaint if you wish to do so.

### **Updates, questions or concerns**

If you wish to change or correct your information or have any questions or concerns about how we collect and handle your personal information, please contact the Privacy Officer at [info@aaeh.org.au](mailto:info@aaeh.org.au).

### **Your Consent**

By signing this form or providing your verbal consent:

- you consent to AAEH collecting, using, and disclosing your information, including any sensitive information that comprises your information which you provide to us;
- you acknowledge that you can withdraw your consent at any time; and
- you acknowledge that you can nominate AAEH partner(s) that you do not want your information shared with.